

Monday, April 4, 2011

2:15 pm-3:55 pm

Location: AA216

Council members in attendance were:

President: Richard Akers [rakers@contracosta.edu](mailto:rakers@contracosta.edu)  
 VP/NSAS Rep: Seti Sidharta [ssidharta@contracosta.edu](mailto:ssidharta@contracosta.edu)  
 LA Rep: Irena Stefanova [istefanova@contracosta.edu](mailto:istefanova@contracosta.edu)  
 SS Rep: Alissa Scanlin [ascanlin@contracosta.edu](mailto:ascanlin@contracosta.edu)  
 LAVA Rep: Beth Goehring [bgoehring@contracosta.edu](mailto:bgoehring@contracosta.edu)

CTE Chair: Rick Ramos [rramos@contracosta.edu](mailto:rramos@contracosta.edu)  
 NSAS Rep: Wendy Williams [wwilliams@contracosta.edu](mailto:wwilliams@contracosta.edu)  
 LA Rep: Bonnie Holt [bholt@contracosta.edu](mailto:bholt@contracosta.edu)  
 SS Rep: Luci Castruita [lcastruita@contracosta.edu](mailto:lcastruita@contracosta.edu)  
 LAVA Rep: Andrew Kuo [akuo@contracosta.edu](mailto:akuo@contracosta.edu)

**Call To Order with Introduction of Guests** The meeting was called to order at 2:15. Guest in attendance was Joe Ledbetter.

**Approval of today's Agenda and minutes of March 7 meeting.** The agenda was approved with the tabling of item 4 Honors Resource.

**Presentations from the Public/Senate Announcements** There were no public presentations or announcements.

**New Honors Resource for CCC Students Tabled**

**Are We Working Too Hard?** – SLO Assessment Discussion. Rick Ramos had sent out e-mails informing us that other colleges, including DVC, were using surveys in assessing the course and program SLOs. He felt that it was very streamlined, and he asked if we could also do the same here at CCC. He was told this had been done in the past, but that the Accreditation Committee did not accept it as adequate evidence. Surveys done here at CCC are used only as a part of our assessment.

**Local Graduation Requirements Update:** The Council has been asked by the CIC to rescind the recommendation to change the local PE graduation requirement to two units from the current requirement of two courses. The recommendation was initially made to be in line with the District graduation policy that required two units of PE. Since that decision, BP 3007 Philosophy and Requirements for Associate Degree and General Education has been revised to exclude the PE requirement. It was voted 6 to 1 to change the local requirement back to two courses.

**With the removal of Area J Cultural Pluralism,** it was decided that the wording of the catalog in regards to the Title 5 requirement that an ethnic course emphasis must be offered in one or more of Areas A-D should be done by Kenyetta Tribble. Luci will contact Kenyetta about this. This issue will be returned to the next agenda.

**Area I Mathematics Proficiency possible elimination** and inclusion in Area A was discussed. Similar to the ethnic course emphasis, BP 3007 also states that "General Education requirements are to include proficiency in writing and mathematics. Each college will determine how these proficiencies will be met, in accordance with the California Code of Regulations, Title 5, Section 55063." Wendy will look up Title 5, Section 55063 for further discussion at the next meeting. This issue will be returned to the next agenda.

**Faculty Office Hour Use (Ledbetter)** Joe says in the State does not care how office hours are held, so he feels that office hours presented as workshops or tutoring labs could generate FTES. Office hours are already being used as workshops in the sciences. He would like the Academic Senate to encourage the faculty to use their office hours in the tutoring lab for one hour per week. FTE S. is generated by the students signing in at the tutoring lab and then meeting with their teacher. Bonnie Holt has done it, and she says that it works great. Luci thought it is a great idea because the students want and need assistance. Beth asked how students enroll if they're not already enrolled in the skill center. Bonnie said that she reserved a lab in the Skills Center. She reserved it for three weeks until the project was due. She talked to Jason about reserving the lab. These students could enroll in ACSKL 875N which is a zero unit, therefore no cost course, but does generate FTES. Richard asked Joe to assist him in writing a resolution to encourage the faculty to participate and get involved. Richard will forward the resolution to the President's Cabinet. This issue will be returned to the next agenda as a First Read.

**C-ID/1440 Transfer Degree Update** Eric Sanchez is involved in the Studio Art TMC and Bonnie Holt is involved in the Art History TMC. They both are 1 of only 6 people that compose each group that determines the requirements for the transfer degrees for the entire state. Rick Ramos completed his ADJUS AS/T this semester. Rick said that all the outlines for the 1440 transfer degrees must be examined by the CSU and California Community Colleges faculty to make sure the courses are compatible with the degree templates.

**Achievement Gap Discussion** Richard said that there are two Achievement Gap work groups committees. The District-wide workgroup, that includes Wayne Organ, and the college workgroup, that also includes Wayne and Gabriela Segade. Rick Ramos is speaking in New Orleans this week on "How to Close the Achievement Gap" for San Francisco State.

**Governance Process Discussion** AB1725 defines shared governance in the California Community Colleges.

California is only one of a few states that allows the faculty to be part of shared governance. It begins at state level and channels down. Richard attends the Area B meetings where resolutions are discussed and then are voted on at the Plenary sessions. Richard passed out information of the 10+1 areas of responsibility. The college-level shared governance involves four constituency groups; faculty, management, classified, and students. Issues are discussed at the President's Cabinet and then discussed and voted on by the constituency groups at the College Council, which is the college's shared governance committee. At the District level, the process begins at the Chancellor's Cabinet, channels down through the District Governance Council (DGC), to the constituency groups at the individual campuses, back to DGC, and then to the Governing Board for decision.

**Technology Plan** needs to be read and voted on at the April College Council meeting. Richard asked the members to review and send any feedback to him.

**College Committee Reports** Tabled for lack of time.

**President's Report** Tabled for lack of time. Richard will be ending his term June 30.

**Open Discussion** There was no open discussion.

**Adjournment** – The meeting was adjourned at 3:55. The next meeting will be May 2, 2011.